

## Assistant Engineer Internship

### Internship evaluation form for the Intern's Supervisor

*Please email this form to [gi.entreprises@grenoble-inp.fr](mailto:gi.entreprises@grenoble-inp.fr)*

STUDENT			
Organization		Postal code	
Supervisor		Position	

*The industrial supervisor's evaluation represents half of the student's assistant engineer internship grade. (See back cover to complete Evaluation skills)*

What are the student's main strengths? Which areas need improvement?

How would you rate your overall level of satisfaction with the program's suitability in relation to job requirements?

Level	Your evaluation	Comments and suggestions
Does not meet my expectations		
Meets only parts of the requirements		
Meets my expectations		
Beyond my expectations		

How do you rate your experience with the organization of the Internship Program?

Do you have any suggestions for improving the Internship Program?

<b>Completed by:</b>	<b>Supervisor's signature:</b>	<b>Student's signature:</b>
<b>Position:</b>		
<b>Date:</b>		

## Assistant Engineer Internship

The superior's evaluation for each criteria is based on the expected skills to become an engineer in the Industrial Engineering field.

Note: skills are independent and can be evaluated separately.

<b>Analyzes a situation</b> (organization, process, product) <b>and defines the objectives to fulfill.</b>	Evaluation <sup>1</sup>	Comments and suggestions
Understands the needs of stakeholders		
Looks for relevant information		
Analyzes and models the situation		

<b>Innovates and Designs</b> Open-minded, integrates complexity and uses a sustainable approach	Evaluation	Comments and suggestions
Combines clients, users and partners		
Defines the functional specification		
Proposes possible solutions		
Develops the selected solution		

<b>Decides and Plans</b> Integrates the strategic, economic, social and environmental side of the organization	Evaluation	Comments and suggestions
Analyzes and prioritizes solutions by estimating their impacts		
Consults the stakeholders to be able to decide		
Plans the deployment of the chosen solution		

<b>Deploys the selected solution and conducts the change management</b>	Evaluation	Comments and suggestions
Coordinates solution implementation		
Communicates with all stakeholders		
Trains teams and/or users		
Implements risk management actions		
Manages planning and/or budget		
Reports on activities		

<b>Acts as a responsible professional</b>	Evaluation	Comments and suggestions
Takes a critical look at the meaning of the driving activity		
Takes responsibility for her/his actions and decisions		
Is in a learning dynamic (Learns of her/his practice, self-training)		
Has an appropriate behavior in professional relations		

General Evaluation<sup>1</sup>

<sup>1</sup> The evaluation scale is as follows:

<b>A</b>	<b>Very Good</b>	Beyond expectations. (outstanding, unusual)
<b>B</b>	<b>Good</b>	Meets expectations
<b>C</b>	<b>Satisfactory</b>	Only partly meets expectations

<b>F</b>	<b>Unsatisfactory</b>	Does not meet expectations
∅	<b>Not evaluated or not relevant</b>	